

Application for

GRADUATE INSTRUCTORSHIP for Teaching Engl 150

(non-English major graduate students)

Section 1. Personal Information			
Name		BYU id:	
Current Address - Number and Street		Daytime or Work Phone (Include Area Code)	
City	State	Zip	Evening/ Home or Cell Phone (Include Area Code)
<input type="checkbox"/> U.S. Citizen <input type="checkbox"/> Other (Type of Visa)			Email

Permanent or Alternate Address (List the name, address, and phone of someone other than a spouse who will always know how to reach you in case of emergencies, etc.)

Name		Relationship to You	
Number and Street		Daytime or Work Phone (Include Area Code)	
City	State	Zip	Evening, Home or Cell Phone (Include Area Code)

Section 2: Graduate Program Contact	
Name:	Department:
Name:	Department:

Section 3 : Education				
<i>Please list each college or university you have attended, the degrees earned or sought, etc.</i>				
Degree	Name of School	Years Attended	GPA	Honors

Please list your graduate plans below.

Year in Graduate School at BYU	Graduate Program at BYU and Emphasis	Projected Graduation Date
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Give a brief description of your goals for graduate study and of any further plans you may have for graduate work and career.

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Section 3 : Education, continued	
<i>Please list the names of courses you have taken in the following subject areas with the grade you earned in each.</i>	
Composition and Rhetoric	English Language and Linguistics
Pedagogy and Educational Theory	Communications
Computer Applications	Other relevant courses

Section 4. Experience and Special Skills		
<i>Please list any teaching or tutoring experience.</i>		
Nature of Job	Where	How Long
<i>Please list other relevant work experience in writing, editing, etc.</i>		
Nature of Job	Where	How Long
<i>Please list special skills you have (e.g., editing, technical writing, graphics, computer software, foreign language).</i>		
<i>Please list any papers, articles, stories, etc. you have had published.</i>		

SECTION 5. EXPECTATIONS OF NEW INSTRUCTORS	
I certify that all statements on this application are complete and true. If hired, I will abide by the BYU Code of Honor, Dress and Grooming Standards, and other university and/or department policies; I will register for English 610 concurrently with or prior to my first semester of teaching; and I will attend the one-week training seminar in August and the weekly instructors' meetings.	
Signature	Date

Instructions and Checklist for

Application for Graduate Instructorship in Engl 150 (non-English major applicants)
Brigham Young University - English Composition - 4110 JFSB- Provo, Utah 84602 - (801) 422-3565 - FAX (801) 422-8910

Instructions

Please fill out the attached application completely and submit it along with the items listed on the checklist. (Keep this check list for your information.) Letters of recommendation can be sent separately; we would like to receive these before **April 1**. They can be faxed to (801) 422-8910. Please send application and letters to the English Composition Office, 4110 JFSB, Brigham Young University, Provo, Utah 84602. Be sure to make an appointment for an interview either in person when you hand in your application form or by phone. We need your application form before the date and time of your interview.

We will commence interviewing April 1. Notification of hiring decisions will be mailed to your current address in May. If you cannot be on campus during April, please notify the office at (801) 422-3565 so that a conference telephone interview can be set up.

Being an instructor is contingent upon good standing in a graduate program at BYU. Enrollment in English 610 (Rhetoric and Composition) is mandatory even for non-English majors. English 610 is only offered Fall semester and instructors can be enrolled either concurrently with or prior to the first semester of teaching. If you are accepted as an instructor, you will also be required to attend a one-week training seminar the week prior to the beginning of Fall semester and a weekly instructors' meeting held each Thursday at 11:00 am.

Checklist

G 1. Acceptance into a Graduate Program at BYU

G 2. Application for Graduate Instructorship in English.

G Section 1. Personal Information

G Section 2. Graduate Program Contact

G Section 3. Education (both sides of page)

G Section 4. Experience and Special Skills

G Section 5. Expectations of New Instructors

G 3. A letter addressed to the English Composition Program Administrators explaining your interest in teaching composition .

G 4. A résumé or vita.

G 5. A writing sample. This should be a clean copy of a documented paper from your major.

G 6. An unofficial transcript from each university or college you have attended.

G 7. Two letters of recommendation *specifically about* the likelihood of your success as a teacher. Please list the names of those who will be writing your letters of recommendation below. These letters may be faxed. (Deadline: April 1)

G 1. _____

G 2. _____

G 8. A 15-minute interview will be held with the University Writing Coordinator, Associate Coordinator, and Program Assistant. Please come 5 minutes early to look over some books and information on WRTG 150. The interview will be held in 4110 JFSB.

Date: _____ Time: _____